



DEPARTMENTS OF THE ARMY AND THE AIR FORCE

NATIONAL GUARD BUREAU
111 SOUTH GEORGE MASON DRIVE
ARLINGTON, VA 22204-1382

NGB-ARL (700)

7 April 2000

MEMORANDUM FOR THE ADJUTANTS GENERAL OF ALL STATES, PUERTO RICO,
THE VIRGIN ISLANDS, GUAM, AND THE DISTRICT OF
COLUMBIA

SUBJECT: All States (Log Number I00-0036) Army National Guard
(ARNG) Reporting of Excess Class (CL) II/IV Serviceable and All
CL VII Reportable Item Control Code (RICC) 2, Materiel

1. General.

a. States will follow the procedures contained in this memorandum in the reporting of excess Class II/IV Serviceable and all CL VII (RICC 2, A, B, and C) Materiel. (The RICC's will be added through SARSS-2AC Parameter Maintenance procedures to 'Reportable Item Control Code' parameter "PRIC").

b. Excess materiel will be reported to National Guard Bureau (NGB) for redistribution disposition per AR 725-50, para 7-3e, the ARNG Equipping Policy, Headquarters, Department of the Army Equipping Policy, and the Objective Supply Capability Adaptive Redesign (OSCAR) End-User Manual.

2. Purpose of Excess Reporting.

a. The purpose of reporting excess items is to provide the timely and efficient management of ARNG materiel.

b. Reporting of excess improves the Equipment On Hand (EOH) status of selected ARNG units (deployed units, Force Support Package (FSP) units, and Enhanced Separate Brigades) through the timely redistribution of excess.

c. Reporting excess assists other units undergoing MTOE changes through redistribution.

d. Excess reporting expedites the reduction of excess assets to eliminate the costs of storing, maintaining, and managing those assets.

e. Excess reporting is paramount to shortening the time frame for storage and maintenance of excess assets at the State level.

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3. State Responsibilities.

a. States are responsible for identifying excess and ensuring the turn-in of these assets to the United States Property and Fiscal Officer SARSS-1 site within the timeframe set in AR 710-2, Chapter 4, para 4-37d.

b. States should conduct internal searches to fill authorized shortages before reporting an item as excess.

c. Report excess materiel, at least weekly, to NGB. **STATES SHOULD NOT REPORT CLASS VII RICC 2 DIRECTLY TO THE NATIONAL INVENTORY CONTROL POINT (NICP) OR TO THE DEFENSE REUTILIZATION MATERIAL OFFICE (DRMO) WITHOUT NGB-ARL-E APPROVAL.**

d. Release the 'ngb-am3' file to the Defense Automatic Addressing System (DAAS) as required.

e. Comply with Customer Response (FTR) instructions from the NGB commodity managers by shipping assets within 60 days from receipt of disposition.

f. Cancel FTR disposition, as soon as possible, by use of Customer Cancellation (FTC) or Customer Request for Cancellation (AC_).

g. Ship assets to the gaining State and/or following up on FTE documents that have been forwarded to the NICP, in accordance with (IAW) NGB disposition instructions.

h. Furnish Technical Inspection (TI) to NICP within five workdays on excess reports forwarded to the NICP.

i. Begin tracer action on reported excess if no disposition was received from NGB or the NICP within 30 working days.

4. NGB Responsibilities.

a. The NGB is responsible to furnish States the Objective Supply Capability Adaptive Redesign (OSCAR) Daily Disposition Reports, via E-mail, on excess received from DAAS and/or Disposition Instruction furnished by Commodity Managers.

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b. The NGB-ARL-E Commodity Managers will provide disposition within 15 workdays from receipt of excess reports through DAAS.

c. The NGB commodity managers will determine disposition using various methods, such as the Requisition Validation Automated Redistribution System and Army Readiness Equipment Module.

d. The OSCAR will respond to requests for cancellation upon receipt of AC transactions from DAAS and upon request from States re-instating the document through the NGB OSCAR web page.

5. Equipment Criteria.

a. The equipment criteria require States to report all CL II/IV serviceable and CL VII items to NGB, regardless of the Condition Code. Report excess with the appropriate condition code determined from the TI. The equipment does not have to be at 10-20 standards to report to NGB.

b. Equipment that will be shipped to another State must meet 10-20 standards and have required components IAW AR 750-1. The NGB has assigned a priority 06 to all equipment being shipped. The 06 priority will be used for maintenance work orders. The only exception is equipment that is directed to the Readiness Sustainment Maintenance Sites (RSMS), which will be IAW NGB separate guidance.

6. Removal of Non NGB source of supply's. Effective the date of this correspondence, all Routing Identifier Codes (RIC)s will be removed from the "NON-NGB RIC SOS" "PNNG" parameter using SARSS-2AC Parameter Maintenance procedures.

7. Means of Reporting Excess. The NGB reportable assets are directed to the Standard Army Retail Supply System Objective (SARSS-O) directory named "/var/ajp/exist/ngbam3/filename". The filename is the SARSS-2AC RIC of the State (e.g., A52 for North Carolina). States may transmit FTE transactions hourly, daily, or weekly to OSCAR through DAAS.

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8. This memorandum will expire one year from date of publication, unless sooner rescinded or superseded.

9. The points of contact for this memorandum are as below:

a. Reporting requirements and disposition of materiel, Mr. Johnson, NGB-ARL-E, at DSN 327-7496.

b. Technical issues regarding OSCAR and/or SARSS-O, CW3 Pelath, NGB-ARL-S, at DSN 327-7458.

10. The Army Logistics Division, Keeping the Guard Ready.

FOR THE CHIEF, NATIONAL GUARD BUREAU:



GLENN W. WALKER
Colonel, GS
Chief, Logistics Division

CF:

NGB-ARZ-G

NGB-PL

NGB-IG

NGB-ARO

Each State IG

Each State USP&FO

Each State DOL